



John Dollarhite  
Post Office Box 396  
Nixa, MO 65714

March 16, 2006  
Customer No: 36116  
RE: USDA LICENSE INFORMATION

United States  
Department of  
Agriculture

Animal and Plant  
Health Inspection  
Service

Animal Care  
Western Region

2150 Centre Ave  
Building B  
Mail Stop # 3W11  
Ft. Collins, CO 80526  
Phone: 970-494-7478

Dear Applicant:

Thank you for your interest in obtaining a license from the U.S. Department of Agriculture (USDA) to conduct activities regulated under the Animal Welfare Act (AWA). As you requested, we have enclosed the appropriate information and forms, including copies of the AWA regulations and standards. As you will note, the different classes for licensing are outlined on Page 19 of the AWA regulations (9CFR, Part 1, Section 1.1). If your operation meets the definition of a Class A, B, or C license, please complete the enclosed application (APHIS Form 7003A) and return it to the above address, along with a \$10 check, money order or credit card authorization in payment of the non-refundable application fee. We cannot accept cash payments.

In addition, you must have your veterinarian complete and sign the enclosed program of veterinary care (PVC) form; you must also sign this form. Keep the completed PVC with your facility records, which will be reviewed by your USDA Inspector. Please do not send the completed PVC form to this office.

One of our field inspectors will contact you to schedule a pre-licensing inspection of your facility following receipt of your application and the \$10.00 fee. Once your facility and records are in compliance with all AWA regulations and standards, you will be asked to pay an annual license fee. We will issue a license after all the necessary documentation and inspections have been completed and the necessary fees paid.

The licensing process must be completed within 90 days after your initial pre-license inspection. If, after the initial inspection, your facility is not in compliance with the AWA regulations and standards, you will be allowed two additional inspections within the 90-day period. If your facility is still not in compliance by the 3rd inspection or the 90-day period has elapsed, your application will be denied and you must wait 6 months before reapplying.

We hope this information is helpful, and we look forward to hearing from you. Contact this office at 970-494-7469 if you have any questions regarding this letter or the Animal Welfare Act.

Sincerely,

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Robert M. Gibbens  
Regional Director - Animal Care  
Western Region

cc: Robert Whiteley, ACI  
Enclosures

